

Lois Talling
Nine Lives, Tom Cat Lane,
Bickerton, Wetherby
LS22 5ES

21st April 2021

The Chairman
Bilton in Ainsty with Bickerton Parish Council
c/o L T I Grant
Stonecroft, Tom Cat Lane,
Bickerton, Wetherby
LS22 5ES

Dear Sir,

Re: Internal Audit – Financial Year ending 31st March 2021

I confirm that I have carried out the annual Internal Audit for the above financial year end report as follows:

Work Carried Out

The set of documents provided to me were well ordered and comprehensive. My examination of these documents confirms that the Council was compliant with both the requirements of the statutory bodies and its own control procedures. The receipts and payments schedules were checked to the bank statements and all invoices and entries were recorded in the minutes. The minutes of the Council's meetings were also read. A detailed examination was made to verify that the required controls and checks were being carried out and that these were included in the minutes in accordance with the statutory and council's requirements. The accounts were checked to all of the supporting documentation. The variances, assets and risk assessments were examined and found to be satisfactory.

The Explanation of Variance statement shows all material variations from one year to the next.

Findings

The Council's financial and related records were maintained and accounted for to a high standard and in full accordance with the guidelines laid down.

It was confirmed from the Council's minutes that Risk Management procedures had been reviewed.

There were no matters arising that require reporting.

Yours faithfully



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